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**UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF CALIFORNIA**

HAROLD JONES and GENEVA KNIGHT,
individually and on behalf of all others
similarly situated,

Case No. 3:17-cv-2229-RS

STIPULATION AND [PROPOSED] ORDER FOR CONDITIONAL CERTIFICATION OF COLLECTIVE

Complaint Filed: April 21, 2017

CERTIFIEDSAFETY, INC.

V.

Defendant.

1 Plaintiffs Harold Jones and Genea Knight (“Plaintiffs”) and Defendant
2 CertifiedSafety, Inc. (“Defendant”) (Plaintiffs and Defendant are collectively referred to as the
3 “Parties”), by and through their attorneys of record, hereby stipulate as follows:

4 1. Plaintiff Jones initiated this action on April 21, 2017 and, in addition to claims under
5 California state wage and hour laws, alleged Defendant violated the Fair Labor Standards Act, 29
6 U.S.C. §§ 201 *et seq.* (“FLSA”), and asserted these claims on behalf of a national Collective (ECF 1).
7 The proposed Collective is defined as follows:

8 All current and former hourly, non-exempt safety attendants and foremen of
9 CertifiedSafety, Inc., in the United States, during the time period October 1, 2014
until the resolution of this action.

10 11 2. Plaintiff Jones alleged that Defendant has violated the FLSA with respect to Plaintiff
12 and the Collective by, *inter alia*, failing to compensate Plaintiff and the Collective for all hours worked
13 and, with respect to such hours, failing to pay the legally mandated overtime premium for such work
14 and/or minimum wage;

15 16 3. On June 26, 2017, Plaintiff Jones amended his pleading to add an additional
representative Plaintiff, Genea Knight, who asserted the same claims under the FLSA on behalf of a
proposed national Collective, and also asserted claims under Washington state law on behalf of a
Washington State Class (ECF 23);

17 18 4. Plaintiffs request that the Court authorize mailing of the proposed Notice of Collective
Action Lawsuit and Opt-In Consent Form, attached as Exhibits A and B to the Declaration of Carolyn
H. Cottrell, to all persons within the proposed Collective who have been employed by Defendant in
the United States at any time after October 1, 2014.

19 20 5. Given the threshold required for conditional certification under Section 216(b) of the
FLSA, to facilitate mediation and/or other alternative dispute resolution, and to promote efficiency
and conserve resources among the Parties’ and the Court, the Parties have agreed to stipulate to the
Court’s entry of an order conditionally certifying a nationwide FLSA Collective;

21 22 6. The decision by Defendant not to oppose the conditional certification of the FLSA

collective action does not constitute an admission that the named Plaintiffs meet the conditions necessary for certification of a FLSA collective action, or that Defendant is liable in any way under the FLSA in regards to Plaintiffs or any prospective class members. Defendant retains the right to move to decertify the Collective action and/or oppose any request by Plaintiffs for final certification of this Collective action. Further, the Parties explicitly agree that Defendant's consent to this Stipulation is without prejudice to any and all arguments Defendant may make in opposition to any motion for certification of any class or subclass under Federal Rule of Civil Procedure 23, and that the FLSA conditional certification contemplated herein shall have no bearing on any proceedings related to certification under Rule 23;

7. Within 14 days of this Order, Defendant shall provide to Plaintiffs' a third-party administrator a computer-readable data file containing the names, job titles, last known mailing addresses, email addresses telephone numbers, both home and cellular, and social security numbers of all persons within the Collective description herein ("File"). The administrator shall be instructed to send the agreed-upon Notice to the listed individuals as set forth below:

All current and former hourly, non-exempt Safety Attendants and Safety Foreman, of CertifiedSafety, Inc., in the United States, during the time period October 1, 2014 until the resolution of this action.

8. Plaintiffs will select a third-party notice administrator (“Notice Administrator”) to mail the proposed Notice of Collective Action Lawsuit and Opt-In Consent Form to all persons identified in Defendant’s list within seven (7) days of the of this Order. Plaintiffs shall pay the costs of the administrator, subject to claiming the costs as a reimbursable litigation expense. The Notice of Collective Action Lawsuit and Opt-In Consent Form shall be sent by the Notice Administrator via first class mail within seven (7) days of receipt of the list of Defendant’s eligible current and former employees, or as soon thereafter as practicable. For those employees who Defendant provides an email address for, the Notice Administrator shall email the Notice of Collective Action Lawsuit and Opt-In Consent Form to those email addresses within seven (7) days of receipt of the list of Defendant’s eligible current and former employees, or as soon thereafter as practicable.

1 9. Eligible persons shall have sixty (60) days from the date on which the Notice of
2 Collective Action Lawsuit and Opt-In Consent Form is sent via first class mail (the “Opt-In Deadline”)
3 in which to postmark or return their Opt-In Consent Form for receipt by the Notice Administrator.
4 After the Notice of Collective Action Lawsuit and Opt-In Consent Form has been sent to the class
5 members, the Notice Administrator may send one reminder postcard (content and format of which to
6 be agreed between the parties) to any class member who has not opted into this case. The Notice
7 Administrator may also communicate with any Class member who contacts the Notice Administrator
8 for additional information about this litigation. The Notice Administrator shall not provide the File to
9 counsel for Plaintiffs.

10 10. The Notice Administrator shall provide the Opt-In Consent Forms to Plaintiffs’
11 Counsel upon receipt of the Opt In Consent Form. Plaintiffs’ Counsel will file received Opt-In Consent
12 Forms with the Court as soon as practicable.

13 NOW THEREFORE, IT IS HEREBY STIPULATED AND AGREED:

14 That this action be conditionally certified as a FLSA collective action, pursuant to 29 U.S.C.
15 §§ 201 et seq.

16 Dated: October 23, 2017

17
18 _____
19 /s/ *James M. Clearly, Jr.*
20 MICHELLE HEVERLY
21 ANGELA RAFOTH
22 LITTLER MENDELSON, P.C.

23 JAMES M. CLEARY, JR.
24 MARTIN, DISIERE, JEFFERSON &
25 WISDOM, LLC

26 Attorneys for Defendant
27 CERTIFIEDSAFETY, INC.

28 +

1 Dated: October 23, 2017
2

3 /s/ Carolyn H. Cottrell
4 CAROLYN H. COTTRELL
5 DAVID C. LEIMBACH
6 SCHNEIDER WALLACE COTTRELL
7 KONECKY WOTKYNS LLP

8
9
10 Attorneys for Plaintiff
11 HAROLD JONES

12
13 **[PROPOSED] ORDER**
14

15 Plaintiffs Harold Jones and Genea Knight (“Plaintiffs”) and Defendant
16 CertifiedSafety, Inc. (“Defendant”) (Plaintiffs and Defendant are collectively referred to as the
17 “Parties”), have stipulated to conditionally certify as a FLSA collective action, pursuant to 29 U.S.C.
18 §§ 201 et seq., the following Collective:
19

20 All current and former hourly, non-exempt Safety Attendants and Safety Foreman, of
21 CertifiedSafety, Inc., in the United States, during the time period October 1, 2014 until
22 the resolution of this action.

23 Plaintiffs allege that Defendant has violated the FLSA with respect to Plaintiffs and the
24 Collective by, inter alia, failing to compensate Plaintiff and the Collective for all hours worked and,
25 with respect to such hours, failing to pay the legally mandated overtime premium for such work and/or
minimum wage.

Having considered the parties’ Stipulation, the allegations in Plaintiffs’ First Amended
Complaint, and given the low threshold for conditional certification under Section 216(b) of the FLSA,
see Ramirez v. Ghilotti Bros. Inc., 941 F. Supp. 2d 1197, 1203 (N.D. Cal. 2013), Plaintiffs have met
the lenient standard at this stage of the case to provide substantial allegations that they are “similarly
situated” under the FLSA to the proposed Collective members.

The decision by Defendant not to oppose the conditional certification of the FLSA collective
action does not constitute an admission that the named Plaintiffs meet the conditions necessary for

1 certification of a FLSA collective action. Defendant retains the right to move to decertify the
2 Collective action and/or oppose any request by Plaintiffs for final certification of this Collective action.
3 However, at this time, the Court has determined Plaintiffs' allegations are sufficient to provide
4 Defendant's other non-exempt employees notice of the litigation and an opportunity to opt-in to the
5 action to pursue their FLSA claims.

6 Therefore, Plaintiffs' Motion for Conditional Certification and to Facilitate Notice under 29
7 U.S.C. § 216(b) is **GRANTED** as follows:

- 8 1. Within fourteen (14) days of this Order, Defendant shall provide to Plaintiffs' third-party
9 administrator a computer-readable data file ("File") containing the names, job titles, last known
10 mailing addresses, email addresses, telephone numbers, both home and cellular, and social
11 security numbers of all persons within the following definition:

12 All current and former hourly, non-exempt Safety Attendants and Safety
13 Foreman, of CertifiedSafety, Inc., in the United States, during the time period
14 October 1, 2014 until the resolution of this action. Defendant shall provide this
15 information for any person who has been employed by Defendant as provided
by the above definition.

- 16 2. The Proposed Notice and Opt-In Form, attached to the parties' Stipulation as Exhibits A and
17 B to the Declaration of Carolyn H. Cottrell, are approved.
18 3. Within seven (7) days of the date of this Order, Plaintiffs will select a third-party notice
19 administrator ("Notice Administrator") to mail and email the proposed Notice of Collective
20 Action Lawsuit and Opt-In Consent Form to all persons identified in Defendant's list.
21 Plaintiffs shall pay the costs of the administrator, subject to claiming the costs as a reimbursable
22 litigation expense. The Notice of Collective Action Lawsuit and Opt-In Consent Form shall
23 be sent by the Notice Administrator via first class mail within seven (7) days of receipt of the
24 list of Defendant's eligible current and former employees, or as soon thereafter as practicable.
25 For those employees who Defendant provides an email address for, the Notice Administrator
26 shall email the Notice of Collective Action Lawsuit and Opt-In Consent Form to those email
addresses within seven (7) days of receipt of the list of Defendant's eligible current and former
employees, or as soon thereafter as practicable.

- 1 4. Eligible persons shall be given sixty (60) days from the date on which the Notice of Collective
2 Action Lawsuit and Opt-In Consent Form is sent via first class mail in which to postmark or
3 return their Opt-In Consent Form for receipt by the Notice Administrator. After the Notice of
4 Collective Action Lawsuit and Opt-In Consent Form has been sent to the class members, the
5 Notice Administrator will send one reminder postcard (content and format of which to be
6 agreed between the parties) to putative collective action members to confirm receipt of the
7 Notice of Collective Action Lawsuit and Opt-In Consent Form. The Notice Administrator may
8 also communicate with any Class member who contacts the Notice Administrator for
9 additional information about this litigation. The Notice Administrator shall not provide the File
10 to counsel for Plaintiffs.
- 11 5. The Notice Administrator shall provide the Opt-In Consent Forms to Plaintiffs' Counsel upon
12 receipt of the Opt In Consent Form. Plaintiffs' Counsel will file received Opt-In Consent Forms
13 with the Court as soon as practicable.

14

15 IT IS SO ORDERED.

16

17 Dated: 10/24/17



18 HON. RICHARD SEEBORG
19 UNITED STATES DISTRICT JUDGE

20 Firmwide:149904539.1 093427.1001
21 DRAFT 9/6/17

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